

December 7, 2018

**Staff Direction  
By Cano**

Hiawatha Maintenance Facility Campus Expansion

1. Establishing a Hiawatha Advisory Committee to meet at least every other month starting February 2019 comprised of residents from Little Earth and the area's neighborhoods, the community economic development sector, local building trades and City unions, the departments of Finance and Property Services, Public Works, CPED, and the City Coordinator's Division of Sustainability to serve as an advisory group on the planning and implementation of the Hiawatha Maintenance Facility Campus Expansion with an emphasis on the job recruitment and training center. This Advisory Committee shall provide feedback on space requirements, operating scenarios, and potential costs and partnerships to create a structure for the jobs recruitment and training center that provides formal workforce training as well as additional government functions and community empowerment activities that activate ground floor uses during the weekend and evening hours. These services may include, but shall not be limited to:
  - Establishing an office for the Elections and Voter Services division and a Municipal ID issuance office
  - Provide workforce development trainings, resume builder classes, and certification programs
  - Provide ELL, citizenship, and know your rights classes
  - Provide retail and business incubator opportunities as well as support for entrepreneurship activities that meet the needs of the campus and generally align with the Southside Green Zone vision
  - Provide meeting space for gatherings and events such as community-wide workshops, conferences, or summits
2. Directing Finance and Property Services, Public Works, CPED, and the City Coordinator's Office to develop a process and plan for community participation in the new facility's public art, landscaping, sound buffers, and fencing treatments along with the mitigation strategies to reduce the impact of operational activities on the surrounding residential area and the Midtown Greenway.
3. Directing Public Works and Human Resources to create a jobs recruitment and hiring plan to prioritize the recruitment, training, and employment of Minneapolis residents from within the three-mile radius of the facility. The plan should include resources to enact an outreach plan that partners with local non-profits and utilizes culturally relevant and creative strategies.
4. Directing Finance and Property Services to commence the process of establishing a community solar garden including identifying at least 100,000 square feet of available rooftop or canopy space to accommodate solar using a program design to serve low-income households in the surrounding area.
5. Directing Public Works to apply the City's Complete Streets and Vision Zero policies to perform continued analysis of improvements to 26<sup>th</sup> Street and 28<sup>th</sup> Street to improve multimodal mobility and community safety.

6. Approving master plan concept A with the modification that the job recruitment and training facility and associated economic development and community program space will be increased in size and its location will be evaluated in the first quarter of 2019 to maximize community access and activation as well as to leverage additional municipal functions and partnerships with labor groups.
7. Directing CPED to work with the City Coordinator's Division of Sustainability, the new Southside Green Zone Council, and members of the East Phillips Neighborhood Institute to craft a business plan to launch an urban agriculture pilot project that strengthens the local food system, creates green jobs, and addresses racial inequities. The business plan should include identifying the type of technical assistance needed, feasible locations, start-up funds required, an implementation timeline, necessary partnerships, among other key facets. Staff and community groups shall report back to the Public Health, Environment, Civil Rights, and Engagement Committee no later than Q3 2019 with a status update on the progress of the work.
8. Authorizing a request for proposals (RFP) for construction services to remediate and demolish the, or portions of the, building formerly owned by Roof Depot. Remediation and demolition of, or portions of, the building formerly owned by Roof Depot shall not occur until after City staff discuss the location options with the City Council and present feedback from the Hiawatha Advisory Committee.
9. Authorizing an increase to Contract No. C-41654 with RSP Architects in the amount of \$950,000, for a new total of \$2,700,000, for additional architectural and engineering design services.